IOWA LIBRARY ASSOCIATION FOUNDATION BOARD

Friday, November 17, 2006

Pleasant Hill Public Library


Absent: Linda Adams, Jane Campagna, Jalois Crotty, Rebecca Quinn, Marilyn Raska-Engelson and Emily Weaver.

Visitor: Barb Rardin

President Susan Knippel called the meeting to order at 10:15 a.m. at the Pleasant Hill Public Library.

Agenda: Knippel declared the agenda approved.

Minutes: Knippel declared the minutes approved as distributed.

ILA Report:

A. ILA Board – Bissen reported that 451 attended the conference in Council Bluffs, a good number when held in the western part of the state. The new Strategic Plan was adopted, as was the legislative agenda for 2007. The annual planning meeting for 2007 was held in Grinnell on November 3 with 91 in attendance. Bissen thank the Foundation Board for their continued support of the endowed speaker. This year’s endowed speaker was Michael Stephens.

Barbara Peterson was elected Vice-president/president elect. Rebecca Quinn and Michael Wright were elected to the executive board. The Governmental Affairs Committee is busy preparing for the 2007 legislative session. The Finance Committee prepared a rough budget and the projections for 2007 budget look good.

Executive Committee Report:

A. Adams has resigned from the ILAF board.

B. Campagna is stepping down as vice-president and committee chair of Continuity. Weaver has agreed to become vice-president. Rardin has offered to chair the Continuity Committee. Knippel spoke to Quinn about remaining on the board now that she has been elected to the Executive Board of ILA and will report back to the board.
Committee Reports:

A. Distribution: T. Jones reported that Colleen Nelson from the University of Northern Iowa and Mikki Smith from the University of Iowa were named the scholarship winners at the Annual Conference.

B. T. Jones raised the issue that $500 for the UNI scholarship winner isn’t sufficient to cover the cost of attending the conference and suggested that if it were more it might attract more interest. Bissen asked how much it would take to establish an endowment for the UNI scholarship. Ross suggested ILAF consider paying the travel and expenses of the winners.

T. Jones moved that ILAF recommend to the Budget and Finance Committee that we increase the UNI scholarship to $1000. Motion seconded by Ross and passed unanimously.

B. Continuity:

i. End of year report - Campagna is absent and has not submitted the end of year report.

ii. Election of ILAF officers - Elliott raised a bylaws question about whether when filling a vacancy the person stepping in completes the term or starts the term at its beginning. In absence of anything specifically written, Weaver will complete Campagna’s term as vice-president.

iii. Committee assignments – Rardin will chair Continuity when she joins the board in 2007. Kling will chair Fund Raising and suggested that Wendy Street join the Fund Raising committee.

iv. New Members – Knippel welcomed Barb Rardin as a new board member in 2007. She served on the board in 1999 and 2000. Street was not able to attend today’s meeting. Hews distributed Rardin and Street’s contact information. Contact information for Peterson is available on the ILA website. Peterson is automatically on the ILAF board as she is the 2007 ILA Vice President/President-elect. Elliott asked who the new trustee representative is. T. Jones will remain as a trustee representative, but his term as trustee may end before his ILAF term ends. There is still a need for another trustee representative. Knippel will contact John Teget, chair of Iowa Library Trustee Association about the trustee representative.

C. Budget and Finance: Kessler reported on the Financial Policy 06-1117, reviewed by Kessler, Kling and Ross, ad-hoc committee of the ILAF Budget and Finance Committee. Kessler distributed the report and outlined their specific recommendations.
Moved by T. Jones to accept report. Motion seconded by K. Jones and passed unanimously.

Kessler distributed the Income and Investments report and Funds and Investment report as of September 30, 2006.

Ross recommended that the budget for ESF be increased to $5500 for 2007, based on the spirit of the recommendations from Financial Policy review.

Kessler asked if ILA would have any special requests for ILAF in 2007. Bissen suggested there were two areas for which ILAF might receive a request based on the new Strategic Plan – Public Relations and Membership.

D. Auction: Clark reported the 2006 auction raised $6059 and the raffle $2572. Clark also shared an email from Heidi Laurtizen, chair of the exhibitors, stating that exhibits may close earlier at the next conference, perhaps at 5:00 instead of 6:30. We may need to rethink when we end the auction if the exhibits close so early. Another issue for us to consider is reconfiguring the tables in the exhibit hall. The new hall may lend itself to a different set up. If exhibits close earlier what time do we want to have bidding end and will an empty exhibit hall affect bidding?

Other:

A. Annual committee reports: Knippel reminded committee chairs that she needs their annual reports.

B. Review representation of State Commission of Libraries: Ross asked if the representative needs to be a member or can the State Commission select someone to represent them? 50.2 of the bylaws state that the commission can appoint someone. Knippel asked Ross to let the commission know it is up to them to appoint someone.

Moved by Elliott that that where the bylaws are not specific that groups can appoint a board representative. Motion seconded by K. Jones and passed unanimously.

C. Bylaws: Continuity Committee needs to propose a Bylaws change, (6.1), to direct IAF to have an audit every three years rather than every two years. There also needs to be a budget amendment so that the UNI scholarship can be increased to $1000.

D. Dates and locations of 2007 meetings:

March 2 Stewart Public Library, Grinnell 10:15 am
June 1  Pella Public Library 10:15 am

September 14  Cedar Falls Public Library 10:15 am

November 16  Stewart Public Library, Grinnell 10:15 am

Meeting adjourned at 12:18 pm