President Emily Weaver called the meeting to order at 10:15 a.m.

Present: Laurie Hews, Kay Runge, Dale Ross, Tom Kessler, Barb Rardin, Emily Weaver, Tim Jones, Wendy Street, Sue Lerdal, Larry Koeninger, Susan Knippel, and Barb Corson.

Absent: Amy Paulus, John Teget, Ken Jones

Weaver declared the agenda approved.

Introductions were made and new members welcomed.

Minutes: two corrections were made and the minutes were approved as amended.
Corrections: Under ILA report, removed the line “She will replace Suzann Holland.” Under Budget, second bullet, removed the extra “3%.”

Correspondence received: a letter from Ellen Neuhaus thanking ILAF for funding endowed speakers. Neuhaus informed ILAF that our $5,000 contribution will cover more than the Thursday and Friday keynote speakers. Corson moved and Lerdal seconded that the remaining funds go to general conference expenses. Approved unanimously. Weaver will communicate this decision to Neuhaus.

ILA Report
Ross reported:
- A room lease contract has been signed with the MidAmerican Center in Council Bluffs for the 2011 ILA conference
- A Job Line posting will be available through the ILA website. It will be free for members; non-members will be charged.
- Planning for 2009 ILA conference in Des Moines is progressing well. Some events will be held at the Des Moines Public Library.
- Many ILA subdivisions are having Spring meetings
- The audit will be done by next meeting
- The Freedom to Read Foundation is celebrating their 40th anniversary. There is an opportunity to place a $250 ad in their program book. This item will be discussed during the budget portion of our meeting.
- Kathy Pohaska was hired as the ILA office assistant. She was introduced to the ILAF board.

Distribution
Weaver noted that Debbie Stanton (winner of $1,000 scholarship last year) has left the state. Stanton communicated her concern that she should refund part of the scholarship. After discussion, the board agreed no action needs to be taken. Weaver will wish her well and encourage her to continue her library education.

Continuity
Rardin distributed manual updates and committee assignments. She announced:
- She will email additional pages with Runge and Corson contact information.
- Calendar pages will be updated and distributed (specifically “before meeting” and “after
meeting” instructions.)

- There is an error on the ILA calendar. The meeting date June 20 should be June 26.

**Budget & Finance**

Kessler distributed year-end financial reports (as of 12/31/08) and noted:

- Funds are down 28.97% due to financial markets.
- Our cash position is good. Some money has been “parked” in CDs.

Kessler distributed the Budget & Finance Annual Report and the Proposed 2009 budget. Discussion of the budget included:

- The ILA office needs to replace the labeler machine, but replacements are not available. The cost to outsource the Catalyst mailing is $125-175 per issue (6 issues per year). Options were discussed but no action taken.
- Lerdal questioned the amount budgeted for auction income. No change was made.
- $250 for quarter page ad. Runge moved to purchase a $250 ad in the Freedom to Read Foundation’s 40th anniversary program. Ross seconded and it was approved unanimously. The ad will credit both ILA and ILAF.

Lerdal moved and Ross seconded approval of the proposed budget. Passed unanimously.

Ross left at 11:25 a.m.

**Auction**

Lerdal reported:

- She has been in touch with Jodie Morin, the exhibits liaison, regarding the exhibits layout for the 2009 conference.
- She has started a spreadsheet of donations.
- She plans to separate the receipt from the donation form.
- She wants to add each item’s value to bidding form. Hews noted that we just ordered bid forms and won’t need to reorder for a few years.
- It is time to replace the flowers used to recognize the booths of ILA donors. She asked for suggested replacement ideas. The flowers will be discarded.
- Lerdal will make contact with previous auction donors prior to the conference to ask them to donate again.
- Lerdal suggested the use of bidding numbers in addition to name on the silent auction bid sheets. Hews will look into adding numbers to the conference nametags.
- Lerdal invited discussion on obtaining the gambling license. There are several steps to obtaining the license and some can’t be taken until the raffle items are known. Lerdal suggested the Executive Committee should be responsible for obtaining the license each year. Rardin will add several items to the ILA calendar to facilitate the process. Lerdal will update the written procedure.

Corson suggested that reviewing the calendar should be part of the standard agenda. After some discussion, it was realized that it already exists on the agenda under Continuity. The Board agreed that we need to do a better job of this.

**Fundraising**

- Runge suggested a “50/50” raffle at the 2009 conference (winner of raffle gets 50% of money raised.) After discussion, the Fundraising committee was directed to study the various options and financial repercussions.
- Lerdal suggested ILAF could pursue financial donations from vendors and/or donors rather than
item donations. Financial donations could be used to purchase an assortment of auction items.

- Weaver described a Heads/tails activity that could be a new fundraiser

The Fundraising Committee will discuss these suggestions further. Street will serve as liaison to the Conference Planning Committee.

T. Jones left at 12:25 p.m.

Other

- Weaver distributed annual reports from the Fundraising, Continuity and Auction subcommittees, and noted that the ILAF annual report was distributed by email prior to the meeting. Weaver will email a corrected version of the ILAF annual report.
- Rardin asked for suggestions for nominations for officers.
- Rardin reviewed the calendar for the next meeting.

Weaver declared the meeting adjourned at 12:33 p.m.