IOWA LIBRARY ASSOCIATION FOUNDATION BOARD
Friday, February 25, 2005
Marion Public Library – Marion, Iowa

Present: Jane Campagna, Maeve Clark, Susan Craig, Kay Elliott, Laurie Hews, Tom Kessler, Susan Knippel, Nancy Kraft, David Martin, Katherine Martin, Dale Ross, Bill Sayre, Naomi Stovall and Emily Weaver

Absent: Linda Adams, Ken Jones, Tim Jones, Susan Kling, Millie Knee, and Rebecca Quinn.

Vice President Campagna called the meeting to order at 10:20 a.m. at the Marion Public Library in Marion.

Agenda: Campagna declared the agenda approved with the addition of a discussion of the ILA Contract under 5B2, Articles and Bylaws under 5B3 and Giving Report under 5E1.

Minutes: Campagna declared the minutes approved with the following change: Stovall is Treasurer not Sayre.

Correspondence: ILAF received a thank you note from Eric Jennings from the University of Iowa School of Library and Information Science for the award of the Jack Tillson Scholarship at the Annual Conference.

ILA Report:

A. ILA Board
Craig reported that ILA is asking for voluntary contributions to the Leadership Institute. The gift is not currently tax deductible because it comes directly to ILA but if in the future it could come through ILAF it could be counted as a charitable contribution. ILAF would need to set up a mechanism to recognize the contribution.

Elliot moved that ILAF set up a fund to allow acceptance of contributions to ILA Leadership Institute. Ross seconded. Motion passed.

B. Strategic Planning
Elliot reported that the ILA Strategic Planning Committee chaired by Cynthia Dyer continues to work on the Strategic Plan. The action plan can be viewed at the ILA website. Please take a look at it.

Committee Reports:
A. Distribution
Knipple had little to report as the majority of the work of the committee is done in the summer to choose the winners of the scholarships before the Annual Conference. The winners of the scholarships are required to submit a report to the ILA office.

B. Continuity
B.1. Campagna submitted a draft of committee appointments. Clark will ask Knee to serve on the Auction Committee. Quinn will be asked on which committee she would like to serve.
Remove Clark from Distribution Committee.
B.2. ILA Contract
Ross moved to spend $1200 in 2005 to support the ILA office for the service provided to the Iowa Library Association Foundation. Martin seconded. Motion passed.

B.3. Articles and Bylaws
Elliot and Ross presented a number of changes to be made to the ILAF Articles and Bylaws. Sayre moved to cease discussion and asked the Articles and Bylaws Sub-committee to draft recommendations. Craig seconded. Motion passed. Hews will work with Ross and Elliot on the draft recommendations.

C. Budget and Finance
Sayre, while no longer a member, agreed to assist Kessler with the end of the year figures and presented the budget. A number of adjustments were made to the budget, which will show at the next meeting. Elliot asked about a biannual audit and Sayre suggested it be done. The audit needs to be added to the Bylaws. Ross suggested we try to find a CPA to do it pro bono.

Kessler distributed reports as of January 31, 2005.

Clark moved to approve. Martin seconded. Motion passed.

D. Auction and Raffle
Clark presented a report showing auction and raffle amounts from the previous ten years.

E. Fundraising
Martin reported on Kraft’s strategic plan and suggested we review it at the fourth meeting of each year and set priorities for the coming year. Discussed setting up an endowment for the UNI scholarship. Kessler and Martin would like to be able to announce it at the Annual Conference in Dubuque. Martin will form a committee to work on the UNI scholarship. Stovall asked about whether to continue keeping a donor database and it was agreed that she should. She will send out one more notice to those who have not completed their commitment to ESF. Stovall will prepare the Giving Report for the May Catalyst and it was agreed that it will only include those who contributed in 2004.

6. Other

A. Annual Committee Reports
Fundraising, Auction and Raffle and Continuity committees submitted reports; Distribution report was submitted in November. Copies will be mailed to those not present.

B. President’s Report was received and reviewed.

C. Tabled discussion of archives until next meeting.

D. Upcoming meeting dates and locations:
June 10 – Iowa City Public Library
September 16 – TBA
November 11 – TBA

Meeting adjourned at 12:14. The next meeting will be at the Iowa City Public Library on June 10 at 10:00 am.