President Sarah Clendineng called the meeting to order at 10:18 a.m.

Present: Sarah Clendineng, Tara Painter, Marlys Lien, Susan Moore, Mary Bucy, Kay Runge, Tim Jones, Ken Jones, Lois Blythe, Wendy Street, Karen Davidson

Present via Zoom: Mary Heinzman, Mike Wright, Darryl Eschete

Absent: Rick Brammer, Cathy Noble

Agenda
Clendineng added one item to the agenda:
4. c.iv: Tillson Scholarship Fund
Lien moved to approve the amended agenda. Runge seconded and the agenda was unanimously approved.

Minutes
Moore moved to approve the June 9, 2017 minutes as presented. Bucy seconded the motion and the minutes were unanimously approved.

ILA Report
Mike Wright reported that conference registrations are coming in and high attendance is expected. 53 vendors are registered for the conference. In other ILA business, Wright reported that they are “tweaking” committees and their charges. He also said a special legislative session is expected and may mean budget cuts for the State Library.

Committee and Other Reports
Scholarship
Ken Jones announced this year’s scholarship winners. They are:
- Tillson Scholarship ($1,500): Benjamin Schmidt, University of Iowa
- ILAF Scholarship ($1,500): Kristina Moore, UNI
- Susan Lerdal Scholarships (4 scholarships of $250): Jamie Noack, Polk City Community Library; Renee Franklin, Orange City Public Library; Jennifer Keltner, Muscatine High School; and Kayla Ferguson, Dubuque Count Libraries.
- Biblionix Scholarships (2 scholarships of $250): Lezlie Barry, Maynard Public Library; Carrie Becker, New Hampton Public Library
- Library Furniture International/Jones Library Sales: Deanna Schalon-Deur, Carlisle Public Library (this is a one-time scholarship awarded by Ken Jones)

The scholarships will be distributed at the opening general session.

Continuity
Moore announced that she has prepared a manual update on disbursements and will distribute it.
Budget and Finance
Financial statements were distributed prior to the meeting. Street questioned the balance of the Susan Lerdal fund which has increased $2,000. Moore will investigate.

Moore will handle Treasurer duties at the conference which includes keeping tally sheets for DMS as to funds collected and balancing them at the end of each day. Blythe will keep the auction spreadsheet at the conference. Moore has applied for the gambling license and will bring it to the conference.

The Board discussed the origin and history of the Tillson scholarship fund. The fund was started in 1987 with a bequest from Jack E. Tillson. DMS has questioned whether our current investments are a violation of the original Memorandum Of Understanding. The MOU says the fund “shall be invested in time certificates of deposit, government securities or other prudent-person type of investments.” After discussion, Street made a motion to formally state that the Executive Board of the Iowa Library Association believes investing in the Community Foundation of Greater Des Moines is a “prudent person type of investment” and therefore in compliance with the MOU. Ken Jones seconded the motion and it was unanimously approved.

Auction
The conference issue of the Catalyst has already been published and we missed the chance to run an ad. Lien will send out an appeal on Library Talk, and it will include link to the donation form.

Auction challenges: several ILAF board members are challenging other like libraries to donate to the silent auction. Darryl reported on the responses he has received from H sized public libraries; Sarah will contact F sized libraries; Heinzman has contacted private colleges; Davidson has challenged Community College libraries. All will encourage donors to use the online form to report their donations.

Lien announced that the new 3 part auction forms have arrived.

Vendor donations. The Auction committee will get a list of vendors from DMS and solicit donations.

Raffle
Davidson reported that the two raffle prizes will be a 10.5 inch 64 GB iPad Pro and a carved wooden cat. Donations from ILAF board members totaled $750, which also allows for a pencil to go with the iPad. Davidson will make signs for the raffle boxes. Lien will make sure we have enough raffle tickets.

Review of calendar
Moore reviewed and noted the following should happen before our next meeting:
  - Clendineng and Moore will review expiring terms and nominate officers.
  - Clendineng will write report for ILA conference packet.
  - Ken Jones will send out letters to all scholarship applicants.
  - Street will create certificates for retiring members.

Other Business
  - The next ILAF Board meeting is Nov. 17
  - The 2018 ILA conference is in Cedar Rapids
Adjournment
Blythe made a motion to adjourn and Ken Jones seconded the motion. The motion was approved and the meeting adjourned at 11:30 a.m.