President Emily Weaver called the meeting to order at 10:16 a.m.

Present: Lois Blythe, Sarah Clendineng, Barb Corson, Laurie Hews, Ken Jones, Tim Jones, Tom Kessler, Marlys Lien, Susan Moore, Kay Runge, Wendy Street, Emily Weaver, Mike Wright, and Dale Vande Haar.

Absent: Janet Adams, Linda Adams, Sara Willeford, Amy Paulus, and John Teget.

Weaver added two items to the agenda:
4b Correspondence
6biv Approve the 2011 ILA contract

T. Jones moved to accept the amended agenda; Wright seconded the motion. The agenda was unanimously approved.

Minutes were distributed by email prior to meeting. Blythe moved to approve the minutes; Moore seconded the motion. The minutes were unanimously approved.

Correspondence
Weaver reported on correspondence received:
1. A letter of resignation from Barb Rardin. S. Moore moved to accept the resignation with regret; Clendineng seconded the motion. The motion was approved with one nay vote (T.Jones).
2. A letter from Dixie Forcht thanking ILAF for the scholarship awarded to her in 2009.

ILA report
Willeford was unable to attend.
- Vande Haar reported that he has been attending town hall meetings to give updates on the reorganization process. He summarized the meetings held, the composition of committee, the 4 models developed, and the next steps to be taken. He said he is “feeling upbeat about the process and the progress.”
- Weaver received the final report from the Ad Hoc Committee on Online Library Degrees. The report suggests a scholarship could be made available to students seeking an online degree. Weaver will forward the report to the ILAF board and we will consider their suggestion at a future date.
- Hews reported that the ILA Office Assistant is gone and a temp started today. Registration for the conference is lagging behind previous years, but the hotel block is full and the exhibit hall is almost full.

Committee reports

Distribution. K. Jones reported:
- Only two applications for the Jack Tilson Scholarship were received. The committee selected Sherry Lochhaas as the winner. ILAF guidelines require three applications. Discussion followed as to whether we need to change our guidelines. Weaver directed the Distribution committee to review the guidelines for awarding both scholarships and to make a
recommendation to the Board at a future meeting.

- Three applications for the ILAF Scholarship were received from UNI students. The Committee selected Lisa Newgard as the recipient.
- Weaver will forward the previously used form letters to K. Jones so he can modify them and use them to notify the scholarship winners and other applicants.
- K. Jones will email the names of the scholarship winners to Neuhaus for inclusion in the ILA conference packets.
- Clendineng volunteered to make the award presentation at the banquet.
- Runge moved to accept the committee’s recommendations for scholarship winners; Blythe seconded the motion. It was unanimously approved.

Continuity. Moore reported:

- There were no manual updates to distribute.
- ILAF needs a President and Treasurer as both Weaver and Kessler are term limited. The President serves a 2 year term; the Treasurer serves a 3 year term. Moore requested volunteers and suggestions.
- New ILAF board members are also needed. Moore reported on contacts she has made regarding four openings on the board. Some may be reappointments of current members.
- The 2011 ILA contract was presented for approval. T. Jones moved to approve $2,500 for the ILA contract; Runge seconded the motion. It was unanimously approved.

Budget & Finance. Kessler reported:

- 2nd quarter reports were distributed.
- ILAF received more than $750 in donations for raffle prizes.
- Outstanding pledges for the Naomi Stovall fund are 13 pledges totaling $4,400.
- Next year’s budget needs to include a full audit because bylaws require one when the treasurer changes.
- The insurance bond needs to cover the treasurer. Runge moved to pay extra to cover the treasurer; Wright seconded the motion. It was approved unanimously. Hews will investigate whether the bond insurance covers theft.

Hews reported that the ILA website is now PCI compliant; the Credit Card policy has been worded and the credit card slip reworked to be PCI compliant.

Fundraising. Wright reported:

- Raffle prizes include two Prairie Lights gift certificates, an iPad with cover, and a quilt by Karen Burns. Two winners will be drawn from each raffle box.
- Prairie Lights is also giving a 10 percent discount to conference attendees.
- Weaver obtained the raffle license.
- Runge obtained two Kum & Go gift certificates which will be part of the silent auction.
- Wright announced a new fundraising initiative called 30x30x3 (30th anniversary, $30,000 goal, over a 3 year period). ILAF will announce the initiative in 2010 and collect donations in 2011, 2012, and 2013. Runge will contact the original founders of ILAF to begin a challenge. Kessler made a motion to move $5,000 from undesignated funds to establish an ILAF Scholarship Fund; Runge seconded the motion. It was unanimously approved. ILAF will distribute a flyer in the ILA conference packet with a pledge form on the back. Blythe volunteered to revise the flyer. Runge volunteered to be honorary chair of the campaign.

Auction. Corson reported:
ILAF board members are asked to contact exhibitors to ask for contributions to the silent auction. Exhibitor contact sheets were distributed.

A list of donors to the silent auction was passed around. We have 66 donations so far, valued at over $2,500.

ILAF board members were asked to sign up to work at the ILAF table at the conference.

Kessler asked for a note to be added in memo line of checks received at the conference to distinguish whether the check is for the auction, raffle tickets, or a donation.

Corson asked for donations of plastic grocery bags and pens to be used at for the silent auction.

Lien volunteered to be the auction concierge, which will involve encouraging buyers to fill out credit card forms in advance and directing people to correct line.

Other:

- The ILAF calendar was reviewed.
- Future meeting dates were reviewed. The November 12 meeting date was changed to December 3.

Weaver declared the meeting adjourned at 12:45 p.m.