President Sarah Clendineng called the meeting to order at 10:15 a.m.

Present: Sarah Clendineng, Tara Painter, Marlys Lien, Susan Moore, Mary Bucy, Darryl Eschete, Tim Jones, Karen Davidson, Ken Jones, Rebecca Funke, Wendy Street

Present via Zoom: Mary Heinzman, Mike Wright, Susan Macken

Absent: Kay Runge, Rick Brammer, Lois Blythe, Cathy Noble

Introductions were made. New board members Darryl Eschete and Mary Heinzman were welcomed.

**Agenda**

Clendineng added 3 items to the agenda:

4. d.vii. Tillson scholarship
4. d.viii. Community Foundation distribution
6. Other: New Vice President needed.

She removed one item:

4. d. v. Leadership Institute Funding

Lien moved to approve the amended agenda; Moore seconded the motion. The agenda was unanimously approved.

**Minutes**

Bucy moved to approve the minutes of the November 18, 2016 meeting. Lien seconded the motion and it was unanimously approved.

**ILA President’s Report**

Funke reported that ILA has decided to hold a joint conference with Nebraska in 2019. The conference will be held in Omaha at the La Vista conference center. Attendance is expected to be around 800. DMS will manage the conference.

The size of the conference and space constraints may mean that ILAF will have to do some things differently. Funke distributed a diagram of the space available for the Silent Auction. The Fedora I room has space for only 14 tables, but there is some storage space and an outside counter for raffle sales.

Funke reported that the speaker committee for the 2017 ILA conference had met. They had an open call for session ideas and got about 60 suggestions. They also had a formal call for proposals and received 50. They have selected the keynote speakers and are in the process of working out details.
Committee and Other Reports
Scholarship –Ken Jones noted that we received only one application from the ad in the Catalyst last year, but got nine applications in response to Mike Wright’s email. Jones submitted his annual report.

Continuity –Moore reported that manual updates had been distributed and that additional updates will be forthcoming. Moore noted that Tami Finley resigned from the board. Rick Brammer will remain on the ILAF board but can’t serve as Vice President. Moore reported that Mary Heinzman and Darryl Eschete were approved as new board members via electronic vote.

Budget and Finance –Moore distributed financial statements from DMS and a draft 2017 budget. Moore explained the proposed budget and noted the following:
- $7,500 will be the amount of the ESF award
- $300 is budgeted for DMS “hours outside of contract”
- $120 is budgeted for supplies, which will include new auction forms
Street made a motion to approve the budget as discussed. Ken Jones seconded the motion and the budget was unanimously approved.

Moore reported that the DMS accounting staff discovered an issue with our Tillson Scholarship Fund. The original Memorandum of Understanding signed at the time the fund was started stated that the principal was to be invested in a Certificate of Deposit. After discussion, Bucy made a motion to take $10,000 out of our investments with the Community Foundation and put it in a long term CD. Tim Jones seconded the motion and it was unanimously approved.

Lien made a motion to take a $13,000 distribution from the Community Foundation. Ken Jones seconded the motion and it was unanimously approved.

Fundraising - Davidson announced she is seeking suggestions for raffle items. Potential raffle items include Mary Bucy’s wooden cat sculpture and an iPad. Board members are encouraged to share other ideas with Davidson.

Auction –Lien noted that several changes need to be made to the auction form. Blythe will serve as co-chair of the Silent Auction in 2017.

Moore reviewed the calendar and noted the following:
- Moore will prepare the annual giving report for the Catalyst.
- Moore is updating the base handbook and will distribute to everyone.
- Annual reports need to be sent to Clendineng.

Other business
- A new Vice President is needed to fill out the final year of Rick Brammer’s term. Mary Heinzman graciously volunteered to serve in this capacity. Tim Jones moved to accept, and Moore seconded the motion. Heinzman was unanimously approved as Vice President.
- Tami Finley’s resignation from the ILAF Board means we have no Fundraising chair. Davidson volunteered to take on this duty.
The next ILAF Board meeting is June 9.

Adjournment
Lien made a motion to adjourn and Moore seconded the motion. The motion was approved and the meeting adjourned at 11:46 a.m.