Iowa Library Association Foundation Board Meeting  
May 30, 2014  
DMS, 525 SW 5th St., Des Moines  
Minutes

Present: Michael Wright, Lois Blythe, Karen Burkett, Tim Jones, Duncan Stewart, Kay Runge, Susan Moore, Sarah Clendineng, Susan Macken, Marlys Lien, Karen Davidson  
Absent: Barb Corson, Ken Jones, Linda Adams, Emily Weaver  
Phone: Brandie Ledford, Wendy Street

Meeting called to order at 10:15 a.m. by President, Michael Wright.

Approve agenda- with addition of Request from ILA Leadership for additional funding.  
Motion made by Kay Runge  Second  Tim Jones  Motion Carried

Introductions

Approve minutes of March 22, 2013 meeting with addition of H on the end of Sarah’s name  
Motion  Susan Moore  Second  Marlys Lien  Motion Carried

ILA Report
ILA Board – Duncan Stewart  
Trying to create a subdivision for students, however haven’t been able to get the 15 signatures required to create a new ILA subdivision.

The Library Commission has hired a search firm to replace State Librarian, Mary Wegner.

Committee Reports/Action Items

Scholarship – Ken Jones  
Biblionix scholarship information was included in this month’s board packet. Ken has sent information to UNI and University of Iowa also.

Continuity – Susan Moore  
Master calendar updates were sent out. We will not include information regarding updating contracts on a yearly basis for DMS.

Budget & Finance – Wendy Street  
1st Quarter Financial Report  
Wendy has noted that these reports are drafts at the moment because she has questions for the auditor about how to reflect on our reports funds from Endow Iowa and the Community Foundation.

We have requested a distribution from the Community Foundation which will be reflected on the 2nd Quarters report.

Membership form that is sent in the mail has more lines for amounts than funds. It is confusing when Wendy gets donations she doesn’t know
which fund she needs to put the funds in. She has called everyone so far to determine where the funds are to go.

Fundraising/Raffle – Barb Corson
Decide on this year’s raffle items—Fitness bands (FitBit)—tracks activity level, how many steps you’ve made, tracks sleep hours, etc…
Two-iPad Mini’s, Sarah will donate a quilt again this year.
Board will need to donate at least $900 to cover the cost of the items.
Board needs to make donations for raffle prizes by July 1, 2014.

Update on 30x30x3 – Kay Runge
Wendy sent out a new list dated April 2014. We have approximately $2,800 in outstanding pledges. Kay will continue to contact them so we can get this wrapped up.

Auction – Marlys Lien & Linda Adams
Silent auction planning. We are having an auction. An ad will be placed in the Catalyst. No changes forthcoming with routines that have been established to getting items gathered etc….
Vendor donations will be solicited beginning in August. Linda will be contacting the vendors though she might ask for assistance from board members.
Unused ILA conference bags for auction items—ILA is willing to give us old conference bags to use to package auction items.
Discussion about having ribbons made that would denote people who have donated items to the Silent Auction. Marlys Lien will look into how much the ribbons are.

New vendor representative (Sarah Clendineng)
Rick Brammer, Book Farm has agreed to serve as the vendor representative to replace Candace Oliver.
Motion by Duncan Stewart to accept Rick Brammer as the vendor representative Second by Kay Runge Motion Carried

Review calendar for upcoming duties (Susan Moore)

Other
Request from ILA Leadership Institute for additional funding.
The Leadership Committee met and the food and lodging costs have increased since the last institute.

Motion by Kay Runge to increase our initial donation of $5,000 by an additional $1,500 to cover the increase in food and lodging.
Second by Karen Burkett Motion carried
Discussion followed regarding other locations that might be less expensive. The current location was the best deal.

Motion to amend the budget by $1,500 made by Tim Jones   Second by Marlys Lien   Motion carried

Adjournment at 11:30 a.m.
  Motion by Susan Moore to adjourn   Second by Duncan Stewart
  Motion Carried

Next Meeting: September 12, 2014