ILAF Meeting

Friday, June 10, 2011

Present: Barb Corson, ILAF President; Tom Kessler; Wendy Street, ILAF Treasurer; Emily Weaver; Susan Moore; Roy Kenagy; Denise Ballesteros, ILA administrative assistant; Marlys Lien; Mike Wright; Sarah Clendineng; Tim Jones; Karen Davidson; Lois Blythe, ILAF Secretary.

Lorraine Borowski, ILA Executive Board; Linda Adams attended via teleconference

Absent: Kay Runge; Ken Jones

**Called to Order:** Barb Corson 10:10 a.m. ILA Office, West Des Moines IA

**Agenda Approved with addition of revised reports**

**Minutes Approval of March 11, 2010**

Motion by: Mike Wright Second by: Tim Jones Passed Unanimously

**Correspondence**

We received a thank you from the Bettendorf Library Foundation and Faye's family for our donation to Faye Clow's memorial.

**ILA Report:** Lorraine Borowski, reporting

Roy Kenagy is working with Denise Ballesteros

June 16 & 17 ILA Executive Board will be meeting at a retreat. They will be looking at how to improve and evaluate what ILA has been doing and what they need to do in the future.

ILA is working with DMS to update membership database (using a different program) and then incorporating this database into the website.

The website is becoming a very workable website where committee's can use it to work together. ILA mailing address is changing to DMS but the Foundation address will remain the same.

**Committee Reports**

**Scholarship report by:** Tim Jones & Sarah Clendening

**Continuity report by:** Susan Moore

Susan sent out a new membership list and calendar updates via email.

**Budget & Finance report by:** Tom Kessler & Wendy Street

Revised report distributed by Tom Kessler to replace the March 2011 report.
Wendy Street distributed a revised 2011 budget which includes the addition of funds for the auditor.

Also distributed were the first quarter budget report.

-Discussion of hiring someone to do the accounting for the Foundation. Is it reasonable to ask a volunteer to do the accounting? Accounting for ILA will be done by DMS maybe we should consider having them handle ILAF’s accounting responsibilities also. It is not efficient the way we’re doing it now.

-Wendy will check into the bonding issue.

-Barb & Wendy will begin a dialogue with DMS to determine whether we can utilize them for all or part of our accounting.

**Fundraising** report by:  Mike Wright & Emily Weaver

Forms will be available on the website under Donate Online.

Fundraising committee will send information to Denise at ILA office to give to the printer. Denise will obtain estimates for ILAF. Content of letter and estimates will be emailed to board members. Members will vote electronically at a later date to approve the expenditure for 30 x 30 printing & mailing.

iPad2 and a conference package (hotel, conference registration, restaurant, gas card) for next year suggested as Board provided raffle prizes.

**Auction** report by: Marlys Lien & Linda Adams

Information in the Catalyst has invited members to participate in a Basket Challenge. The basket with the highest bid will win a prize.

There are 24 exhibitors so far. Board members will need to call exhibitors to solicit auction items and to obtain a description of their items and value.

Try contacting local artists to donate an item for the auction.

**Calendar Review** by Susan Moore

**Adjournment**: Meeting adjourned at 12:11 p.m.

Next meeting September 16, 2011.