IOWA LIBRARY ASSOCIATION FOUNDATION
QUARTERLY BOARD OF DIRECTORS MEETING
Minutes

Friday, Nov. 13, 2015 – Called to order by Michael Wright at 10:16 AM
Diversified Management Services Office – 6919 Vista Dr., West Des Moines, Iowa

Attendance: Rick Brammer, Barb Corson, Michael Wright, Lois Blythe, Marlys Lien, Mary
Bucy, Tim Jones, Ken Jones
Phone: Susan Moore, Susan Macken, Sarah Clendening, Tami Finley, Brandie Ledford, Kay
Runge, Wendy Street, Alison Ames Galstad, Linda Adams
Absent: Karen Davidson

Approve agenda
Motion by Marlys Lien Second by Tim Jones Motion carried

Approve minutes
Motion to approve minutes from the Sept. 11, 2015 meeting
Motion by Kay Runge Second by Barb Corson Motion carried

ILA Report – Alison Ames Galstad
December 11 is the next Executive Board meeting. Thank you for your support for the
125th Anniversary of ILA. Barb Corson, Maeve Clark and many others stepped up to
make the Anniversary a success.

Alison would like a member of ILAF to attend the January ILA Executive Board meeting
to explain the role of ILAF. Sarah Clendening will be President of ILAF by January and
will attend depending upon the date, otherwise another member of the ILAF Board will
attend.

Lobby from Home Day is February 17, 2016 and Legislative Reception is March 16,
2016.

The ILA Conference report will be in the Catalyst.

Committee and Other Reports

Scholarship – Ken Jones
Ken spoke with John Lerdahl at the conference and Mr. Lerdahl has expressed
an interest in adding funds to the Susan Lerdahl Memorial so ILAF can continue
giving scholarships.

Twenty-one applications for the Biblionix and Susan Lerdahl scholarships were
received. Ken did receive negative feedback at the way the scholarship winners
were chosen by drawing names out of a hat. We received a thank you note from
Katheryn Lawson, a scholarship winner.
Continuity – Susan Moore
Distributed via email

Budget and Finance – Wendy Street
3rd quarter report does not include any conference income or disbursements.

Auction: 6,867.50
Raffle: 1,992.00 this was the lowest in the past three years
Donation: 1,593.00
Total: 10,452.50

47 transactions via Square totaling over $4,000.
Our expense to use Square was approximately $138.

3% of the Endowed Speakers Fund as of September 2015 would provide $6,837 for next year’s conference speakers.

Rick Brammer moved to give $7,000 to the Endowed Speakers Fund for the 2016 conference.
Seconded by Barb Corson Motion carried

Fundraising – Barb Corson
Ideas for next year considering the raffle numbers were down. We could consider two smaller electronic items next year instead of one bigger item or an Apple product next year. Apple products seem to better received. We could also try a 50/50 raffle instead where people would get cash or give a cash prize altogether.

Auction – Marlys Lien and Linda Adams
198 auction items were donated of those 147 were non-vendor donations.
Linda feels the vendor donations were down from last year.
Rick Brammer would be willing to help with the auction next year.

Receiving the donations next to the Registration area worked well on Wednesday then taking the donations to the Exhibit Hall. Everything seemed to go fairly smoothly.

We didn’t get an opportunity to make any kind of presentation at ILA about ILAF this year. We need to make sure that we get adequate time next year at the conference.

Committee assignments for 2016

Susan Moore will email an updated Committee Assignment list for 2016.
Old business

We agreed to use DMS for accounting services in September. Michael was able to get DMS to reduce the transition fee from $1,500 to $500. Our cost will be determined on an as needed basis up to $6,000 per year. Michael will sign the contract and Wendy will work with DMS to make the transition.

Ad-hoc bylaws committee report - tabled

New business

An ILAF Treasurer will be needed to replace Wendy Street. The Treasurer position is a 3-year term – Ken Jones has agreed to think about it. Once the transition to DMS has been made, we’ll have a better idea of the responsibilities of the treasurer.

Board terms for 2016

We need replacements for Brandie Ledford and Linda Adams. The following suggestions have been made: There is a new librarian in Glenwood that might be interested. Sara Sellon from Ely might be interested. Natalie who was at Rock Island, Stacy in Carlisle.

Ellen Neuhaus and Mary Heinzman would both be interested in serving on the Board.

Reappointments

Moved by Marlys Lien to accept the reappointments of Barb Corson, Susan Moore, Susan Macken, Tim Jones, Wendy Street, and Lois Blythe. Seconded by Kay Runge Motion carried.

President rotation- Sarah will be taking over January 1, 2016 and Rick Brammer as Vice-president.

Use of Endowed Speakers Fund monies report was received from ILA. We agreed to pay up to $7,000 for speakers for the conference not the amount that was indicated on the bill from ILA. We should pay for the keynote speakers and their expenses but not the meals for all other concurrent session speakers as was indicated on the report. There is over $1,000 in meal expenses for concurrent session speakers.

Moved by Kay Runge to give the Leadership Committee $6,500.00 for 2016 Leadership Institute. Second by Barb Corson Motion approved
Review of calendar: Susan Moore

Lois will make certificates for retiring board members and president. Committee end of year reports are due by the end of January. Committee chairs need to pass along any information they have to incoming chairs.

Set 2016 meeting dates
April 1, 2016
June 3, 2016
September 9, 2016
November 18, 2016

Other business for the Board
None

Motion to adjourn by Barb Corson  Second by Tim Jones  Motion carried