IOWA LIBRARY ASSOCIATION FOUNDATION
QUARTERLY BOARD OF DIRECTORS MEETING

Minutes

Friday, September 16, 2011, 10:15 a.m.
Iowa Library Association Office | 3636 Westown Parkway, Suite 202 | West Des Moines, IA 50266

Attendance: Barb Corson, Marlys Lien, Emily Weaver, Susan Moore, Wendy Street, Ken Jones, Michael Wright, Lois Blythe, Denise Ballesteros

Via phone: Lorraine Borowski, Linda Adams, Karen Davidson joined at 10:45 a.m.

Called to order by Barbara Corson at 10:20 a.m.

Approve agenda
  Motion:  Wendy Street
  2nd:  Michael Wright
  Approved

Approve minutes of June 10, 2011 meeting, and July 2011 e-mail meeting and vote
  Motion: Marlys Lien
  2nd:  Susan Moore
  Approved with amendments

ILA Report
ILA Board – Lorraine Borowski
  Conference planning is going well. Registration is approximately at 155. Iowa Workforce Development is going to also be presenting (Kristy Judkins) at ILA.

  Web site changes are coming. There is a team working on that. Membership database is up.

  Denise is working with DMS.

  The annual planning meeting will be on November 4 in Urbandale. We are hoping that committees will be working before the annual meeting.

Committee Reports
Scholarship – Ken Jones
  Number of applicants, deadline—UNI has six applications (Jannette Thrane was recommended by UNI), U of I has three applicants. We just received those applications so haven’t had time to look at them to determine who should be the winner of the scholarship.

  Susan Lerdal Scholarship tabled until next meeting.
  Sarah Clendineng with present the $1500 scholarships.
Continuity – Susan Moore
i. Manual Updates-not distributed
   ii. Review of members and officers for 2012 Board-all officers will continue on.
      Marlys Lien has agreed to serve on the Board. Motion made to approve Marlys remain on the board: Wendy Street 2nd: Kay Runge Approved unanimously

Trustees have been notified that they need to appoint someone to serve on the ILAF Board.
ILA Executive Board will re-appoint Barb Corson to serve on the ILAF Board.
Iowa Library Commission does not wish to have representation on our board.

Budget & Finance – Wendy Street
2011 reports – second quarter
Nothing to add. We’re operating very close to budget.

Barb Corson, President appoints a committee to look into hiring someone to keep track of our investments. Wendy Street, chair, Tom Kessler, Barb Corson, and Ken Jones were selected.

Approval of contract with ILA office-tabled until December meeting
Need to change ILAF address to DMS office because the post office is forwarding it to DMS anyway.

The ILAF Audit and Tax Return are completed.

30x30x3 Campaign/ILAF Scholarship Fund terminology for auditor
30x30x3 Campaign also known as The ILAF Scholarship Fund, 30th Anniversary Fund Drive, and the 30x30 Campaign.

Meeting with Merrill Lynch & TIAA-CREFF on Nov. 11
The ILA Finance Committee invites any ILAF members to attend.

Quam insurance bond is paid up to August 2012 and covers Wendy Street and Denise Ballesteros.

Fundraising – Mike Wright
The 30x30x3 campaign letter was approved and information was sent to Denise to give to the printer.
An ILAF pamphlet was created to insert in each conference attendees packet.

Auction – Marlys Lien & Linda Adams
We’re doing well on auction donations more will probably show up at the conference.

Raffle – Emily Weaver
License has been obtained and raffle items have been purchased/donated.
Next Meeting: Friday, December 2, 2011

Adjournment